

## Optimising Pegasus Opera II

Gain the essential knowledge and skills to optimise your period ends using Pegasus Opera II

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<b>Cost</b>	<b>1 Delegate</b>	<b>£175</b>	<b>Duration: 3.5 hours</b>
	<b>2 Delegates</b>	<b>£150</b>	
	<b>3 Delegates</b>	<b>£125</b>	

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- *Or book a TSG training passport for £475 which gives you 5 delegate places on any TSG Training workshop within 6 months of purchase, for just £95 per delegate place.*

### Who is it for

This course is suitable for Pegasus Opera II users who are responsible for processing period ends and all associated processes who are looking to further their knowledge.

Delegates should have a working knowledge of Pegasus Opera II and general posting and reporting routines.

### What is it about

This structured and practical course will provide you with invaluable hints and tips and best practice procedures for processing your period ends. The course has been designed to assist you with all the most common FAQs from TSG customers around processing in Pegasus Opera II.

### Course Overview

#### Postings:

- Repeating Journals
- Reversing Journals
- Direct Debits and Standing Orders

#### Period Ends and Year Ends

- Sales
- Purchase
- Nominal
- Cash Book

#### Periodic Routines

- VAT Returns
- Bank Reconciliation

#### Housekeeping

- Retained Transactions
- History Files
- Invoicing / SOP
- System Files

#### Ledger Reconciliation

- Debtors
- Creditors
- Cash Book
- Investigating Differences

### Course Materials

A comprehensive workbook to use as reference after the event

### What do I get out of it

- Have confidence in your ability to produce accurate period ends
- A more thorough knowledge of the capabilities Pegasus Opera II