

TSG Training Booking form



TSG deliver professional workshop training designed to give you the knowledge and skills you need to maximise your investment in IT solutions. Once your signed booking form is received by TSG you will be registered to attend the stated workshop. You will receive full delegate joining instructions one working week before the course date.

Send or fax your completed booking form to the TSG Training team at TSG Training, One Gosforth Parkway, Gosforth Business Park, Newcastle Upon Tyne, NE12 8ET, or fax your booking directly to the training team on 0845 11 11 867.

Course details

Course Title	
Course Location	
Date	
Time	
Per delegate fee	

Company and delegate details

Company Name	
Contact Tel. No.	

Your first delegate

Full name:	
Job title:	
Email:	

Your second delegate

Full name:	
Job title:	
Email:	

Your third delegate

Full name:	
Job title:	
Email:	

Your fourth delegate

Full name:	
Job title:	
Email:	

Authorisation

PO required?	<input type="checkbox"/> YES <input type="checkbox"/> NO	PO Number:	
Full name		Signature	
Position		Date	

Once your delegate booking is received, TSG operates a no cancellation policy for scheduled training events. Up to 10 working days prior to the scheduled event date TSG will endeavour to offer delegates alternative scheduled training dates. Within 10 working days prior to the scheduled event no transfers or cancellations can be accepted.

All delegate places are confirmed on the basis that full payment will be received by TSG prior to the stated training date.

TSG reserve the right to cancel a scheduled training event should there be only 4 or less registered delegates for the given event. Should this occur TSG will offer an alternative training date or a full payment refund where required. All other general TSG terms and conditions apply. Full TSG terms and conditions of sale can be viewed at tsg.com at the following address www.tsg.com/Documents/TSG_SLA.pdf, or are available on request.