

Owner:	Business Services Manager	Issue Date:	01/05/18
Audience:	TSG Staff and Relevant Interested Parties		

TSG understand that your privacy is important to you and as such take data security very seriously. TSG are committed to respecting your privacy and protecting your personal data.

How will my information be used?

We will use your personal information to administer your account and to provide the products and services you have with us or have requested from us. We will only send you information relevant to the areas of interest you tell us about.

TSG has access to information about the companies that visit www.tsg.com using a variety of tools in order to analyse and improve user experience.

If you wish to unsubscribe to our e-mail messages you can do this on any e-mail sent to you via the unsubscribe link.

We use the information you provide when booking onto an event or webinar to complete that instruction, for example sending you joining instructions or directions.

TSG reserves the right to film, record or photograph any of the presenters and/or delegates at an event for post-event purposes including marketing, for example use on social media or for future event promotion. To be excluded from this, we ask you make a member of staff aware upon registration at the event you are attending.

TSG works with a number of organisations externally to support us in providing quality IT services to companies across the UK. We will only share your information with third parties such as suppliers and technology partners in order to provide you with the products or services you have requested from us. We will not sell your information to any third parties.

TSG reserve the right to update this Privacy Statement at any time. We may notify you in other ways from time to time about the processing of your Personal Data. You should check our website at www.tsg.com periodically to view the most up to date Privacy Statement

For further information about how your information is used and how we maintain the security of your information please contact the Data Proction Officer at the following address:

Technology Services Group Ltd
Q11,
Quorum Business Park
Newcastle Upon Tyne
NE12 8BU